

Hastings Town Hall Civil Partnership Options Form

We would like your ceremony at Hastings Town Hall to be as personal and memorable for you as we can make it. To help us to do this, please complete the following questionnaire, referring to the Hastings Town Hall Civil Partnership Ceremony Pack you received after you gave notice, and return it to us no later than one month before your ceremony. Thank you.

Your full names: _____ & _____

Known as: _____ & _____

Daytime tel. no: _____ **Email:** _____

Date of ceremony: _____ **Time:** _____

No. of guests: _____ **Mayor's Parlour:** Max. 15 (10 seated & 5 standing)*

Rossetti Room: Max. 30 (10 seated & 20 standing)*

Council Chamber: Max. 60 seated*

*All room capacities include the couple

Parents full names and occupations: &

Arrival: If you are being interviewed together, please arrive 20 minutes prior to the start time of your ceremony (see above). If you are being interviewed separately, one partner should arrive 20 minutes before, and the other 10 minutes before the start time.

Interview: Would you like to be interviewed: Together or Separately ?

Entrance: Will either of you be escorted? Yes or No

If yes: Who will be escorted? _____

And by whom? _____
(Name and relationship)

Would you like the registrar to say a few appropriate words at this time? Yes or No
(See the ceremony pack for an example)

Music: Will you bring your own music? Yes or No
(Music cannot include any religious content and must be approved in advance by the Ceremonies Team)

Entrance: **Title:** _____ **Artist:** _____

Schedule signing: **Title:** _____ **Artist:** _____

Title: _____ **Artist:** _____

Exit: **Title:** _____ **Artist:** _____

Reading: Would you like to have a reading? Yes or No
(One reading only. Please remember it cannot include any religious content)

If yes: **Title:** _____ **Read by:** _____ **Attached:***

*Please attach a copy of your reading to the email when you submit this form.

Declarations: Please tick your choice of declarations below:

Suggested declarations: I ... declare that I come here of my own free will and accord, and am free lawfully to enter into this bond with ... **&** I ... declare before those gathered here today, that I take you ... to be my lifelong partner, to love and to honour you, to trust and to respect you and to be loving, faithful and loyal throughout our lives together.

and/or Personal promises: Yes **or** No
 You may choose to include personal promises instead of or as well as the declarations above. Please tick yes or no above to let us know your preference.

If yes: Please tick to confirm you have attached a copy or insert below:

and Legal declaration (this can either be read to yourself or repeated out loud):
 I declare that I know of no legal reason why we may not register as each other's civil partner. I understand that on signing this document we will be forming a civil partnership with each other.

We would prefer to: Repeat this out loud Quietly read this

Rings: Are you exchanging rings? Yes **or** No

If yes: One **or** Two Who will present them? _____

Best man/woman: Will you have a best man/woman/person? Yes **or** No

If yes: What is their name? _____

Witnesses: Please tell us the names of your two witnesses:
 _____ **&** _____

Exit: Please announce us to our guests as: _____
 (For example: Your first names ... **or** The happy couple)

Interpreter: Will you use an interpreter? Yes **or** No

Lift: Will any of your guests need the lift? Yes **or** No
 (Please note that the Mayor's Parlour and Council Chamber are on the first floor)

Registrars blog: We consent to being contacted after our ceremony about featuring on the blog

Photographs: We consent to the Registrars taking photos at our ceremony that may be used on the website, on social media and/or in publicity material

Extras: If you ordered extras when you booked your ceremony, they will be supplied to you. Otherwise, please call us to order. See your ceremony pack for details.

Privacy notice: Please see our [privacy notice](#) for information about how we will use your data.

Submit this form: Please click here to submit this form directly to us by email.

Submit

If you are using a mobile or tablet and cannot submit this form using the button, please email it to the address below using the share icon on your device.